



Dandenong and District Aborigines Co-operative Ltd

Annual Report 2015/2016





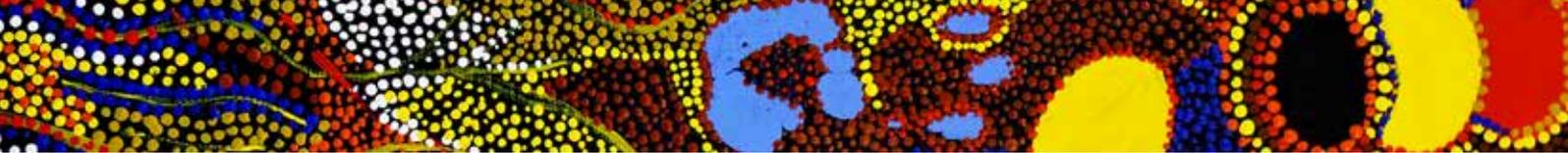
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Welcome to the Annual General Meeting of the Dandenong and District Aborigines Co-operative Ltd., and we present this Annual Report for 2015 /2016 to the membership.

We acknowledge the traditional owners of the land on which we are gathered, the Wurundjeri and the Boonwurrung people of the central Kulin Nation, and we pay our respect to their Elders, past and present. May their presence give us wisdom in our deliberations.

Front Cover Artwork by Ms Gail Porter



History of DDACL

The organisation originally established by several families in the local area saw the need for a way to provide support to a growing Koori community.

Early meetings of concerned people held in their homes were the catalyst for an Association from the Walker, Terrick, Harrison, Charles and other families who were resident of the area.

In 1975 the Dandenong & District Aborigines Co-operative Society Limited (DDACSL) was originally incorporated under the Associations Incorporations Act (Vict). Its initial funding was in administration to help develop the operations and other programs that would address the unemployment and life skills of the Koori community in Dandenong, Doveton, Hallam, Noble Park and a developing Endeavour Hills and Hampton Park.

A close association was formed with the Gunai Lodge hostel, later renamed the R. Roy Harrison hostel. The hostel was established to meet the needs of young Aboriginal men coming to Dandenong from Gippsland for apprenticeships, job training and education purposes.

The DDACSL had three to four offices until it found its home at 64 Stud Road, Dandenong (Wahgunya). The DDACSL forged a strong relationship with the then Dandenong City Council (later to be renamed City of Greater Dandenong).

One of the first programs the organisation received funding for was a Women's Sewing program for domestic skills purposes. Initially a dozen Singer sewing machines were purchased for the classes / program and all were used in the early days. Several participants dropped out in ensuing years for various reasons and only a few kept it going.

By the mid 1980's the organisation had received regular funding for Emergency Relief, Family Support and received a regular visiting Doctor in its one room clinic from the (Victorian Aboriginal Health Service VAHS). By the end of the 1980's the organisation had

improved its Family Support program and its Medical Clinic access, along with some HACC funding and a blossoming playgroup and the Burrai Child Care Centre.

On the 23rd February 1994, the Bunurong Health Service (BHS) was officially opened by Auntie Patsy Harrison and Uncle Kevin Walker, two of the original founders of the organisation.

Around that time the Burrai Child Care Centre closed its operations due to a lack of numbers using the service. The organisation went through a rough patch and went into administration for a short period from 1996 and was reincorporated under the Co-operative's Act (Vict) 1996 as the Dandenong & District Aborigines Co-operative Ltd (DDACL).

By 1999 the organisation had rebuilt itself through some hard work and the commitment of a new Board of Directors and its Management and Staff, with new programs such HACC, Family Services, Mental Health and the BHS and its Primary Health Care service.

Since those dark days the organisation has continued to develop stronger links to mainstream agencies and forged new partnerships to expand its capacity in its service delivery.

The organisation has undergone a change process in its structure to enable it to manage its services into the future over the next 10 to 20 years. The DDACL remains a not-for-profit community based organisation with an emphasis on Aboriginal Community Controlled principles of self-determination and self-management.

The DDACL is made up of two main funding streams - Indigenous & Rural Health Division and Department of Health and Human Services along with other minor funding. The Indigenous & Rural Health Division funds Primary Health Care services of the Bunurong Health Service, Mental Health Development and Bringing Them Home programs.

Directors Report

Your directors present their report on the Co-operative for the financial year ended 30 June, 2016.

The names of the directors in office during or since the end of the year were Patricia Ockwell, Daryl Walker, Margaret Gardiner, Elaine Taylor, Stewart Taylor, Douglas Smith, Lyn Davey and Jenny Ockwell.

The principal activity of the Co-operative during the financial year 2014/2015 was Aboriginal Community Advancement, including the provision of comprehensive Primary Health Care and Allied Health Services, Maternity Services (Ante and Post Natal), Social and Emotional Well Being, Home and Community Care, Family Services, Youth Services, Aboriginal Best Start and a Community Housing Program. Funding to conduct these activities was provided by grants received from state and federal government agencies.

The information contained herein is presented on a consolidated basis covering all services provided under the programs.



12 Week Fitness Challenge

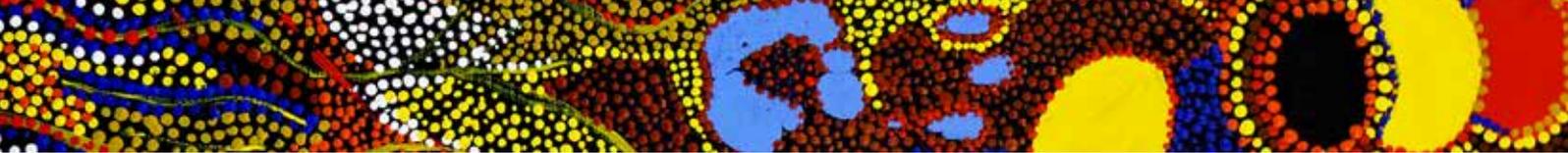
Developments that have been established to enhance the operations of the Co-operative are the continuing program and delivery of the new Tackling Indigenous Smoking and redeveloping the Regional Action Plan and the Social Marketing Campaign on Tobacco Action. Also continuing member involvement in the South East Melbourne Medicare Local (SEMML) however, it was wound up as an entity in August 2015. The new South Eastern Melbourne Primary Health Network was then established.

All Directors have undertaken governance training. Staff performance reports and appraisals continue with the ongoing staff professional development, the professional development for Directors and raising the standard of service delivery across the Co-operative to the Aboriginal community.

The Executive Management Team has continued to add value and strength to the Leadership, Management and Co-ordination of operations.



Mental Health Forum at Cranbourne Race Course



Directors' and Board Members'

to the Annual General Meeting for 2015 / 2016
Sunday 22nd January, 2017

Directors' qualifications and experience are as follows:



Stewart Taylor

Re-elected 2 November 2014 for a two-year term.
Stewart has been an active member of the Dandenong & District Aborigines Co-operative Ltd for 30 years and has served on the Board at various times. Stewart's grandparents and mother were among the founding members of the organisation.
Stewart has completed his Certificate IV in Business Governance at Victoria University.
Stewart is a proud Wemba Wemba man and is an active member of the community. He has been integral in participation of youth over the past 10 years in the annual Murray River Marathon.



Margaret Gardiner

Re-elected 2 November 2014 for a two year-term.
Margaret was Chairperson and then re-elected as the Deputy Chairperson of the Board of Directors. Margaret has been a member of the Co-operative for over 30 years.
Margaret has long commitment to the community and this organisation and has served on the Board at various times and has also been a Manager, Administrator and Receptionist in the past.
Margaret is keen to enable the organisation to grow and develop to its full potential in providing the best possible services and programs to the community and being the premier Aboriginal organisation in our catchment.
Her special interests are in Housing, Health, Youth and Elders.



Patricia Ockwell

Patricia Ockwell Elected 6 December 2015 for a two year term.
Patricia has been a member of the Co-operative since 1977, and in that time, has served on the Board for many years at various times.
Patricia has been involved in Aboriginal affairs for approximately 40 years and is a former Chairperson of the Co-operative.
Patricia has been involved with Aboriginal Housing Victoria for 30 years.
Patricia is a senior elder of the Wurundjeri Tribal Council for many years and is a Life Member.
Patricia is also a Director of the Aboriginal Community Elders Services (ACES) and is currently Vice Chairperson.
Patricia was employed for twenty years by Aboriginal Hostels Limited, where she was primarily involved in funding arrangements and as a hostel manager.
Patricia also sits on the Koori Children's Court, Broadmeadows Adult Koori Court, the Melbourne Magistrates Adult and Children's Court and the Dandenong Children's Koori Court.
Patricia has graduated from Governance Training in the Certificate IV in Business (Governance) conducted by Swinburne University and intends undertaking the Diploma of Business Governance.
Her special interests are in Finance, Housing and Youth.



Daryl Walker

Re-elected 2 November 2014 for a two year term.
Daryl operated his own business for 25 years, mainly in the Gas industry and has always required the Co-operative to have a sound economic position.
Daryl has been involved in the Co-operative since the first meetings as an Association in 1971 and has served as a Director for more than 20 years at various times.
Daryl is a Director of the Larnangurag Aborigines Association (NSW).
Daryl has completed his Certificate IV in Governance Training.
His special interests are in Finance, Funding Arrangements, Education, Youth and Elders.



Elaine Taylor

Re-elected 6 December 2015 for a two year term.
Elaine has been involved in Aboriginal Affairs for over 45 years, has worked at VALS and VACCA, served as a Board Member at VALS, VACCA and VAYSAR and was an elected ATISC Regional Councillor.
Elaine was one of the first members of the Co-operative and her Mother and Father were among the founding members.
Elaine completed the Managing Two Worlds Governance Training.
Elaine currently sits on the Koori Children's court at Dandenong and Melbourne and also at the Melbourne Magistrates Court.
Elaine's special interests and support are for her community's well being in all the social determinants.



Jennifer Ockwell

Elected 19 January 2016 until the next AGM.
Jennifer is a proud Aboriginal woman with experience with management and administration. Jennifer became a member of the Co-operative when she moved to Springvale in 1977. Jennifer has proudly maintained her connection to the Co-op since then. After working with Centrelink for 17 years (whilst raising her children), Jennifer decided to use her skills and expertise for her people and Aboriginal Health (Management and Administration) became her area of expertise. Whilst working with Centrelink Jennifer obtained many certificates, such as staff training certificates, recognising domestic violence, staff mediation, and since leaving Jennifer has obtained a Diploma of Practice Management.

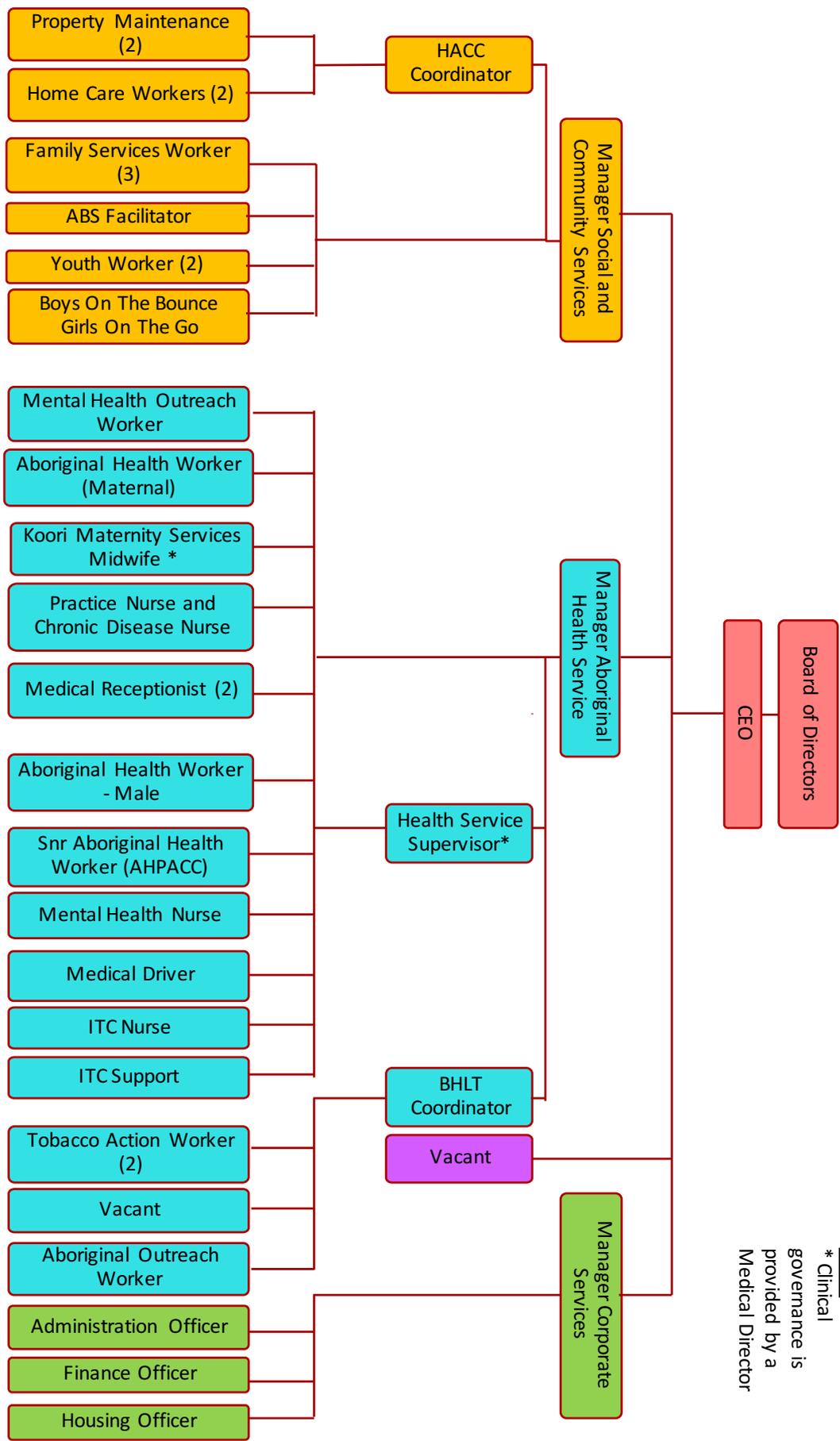
Jennifer has also completed Financial Planning and Management courses. Jennifer has served several terms on the Board of DDACL, since being the youngest Director to be elected when aged 21. Jennifer is passionate about Aboriginal Health and dedicated to the sustainability and viability of this organisation and driving change which meets the evolving needs of the community. Jennifer is a Mother, Grandmother, Auntie and Cousin...a Daughter and Niece... and Jennifer believes if we are not related through blood, we are related through identity, culture and respect. Her special interests are Health, Administration and Children.



Lynette Davey

Elected 6 December 2015 for a two-year term.
Lynette had started her career in the Taxation Department performing taxation duties in 1975 and as the career progressed she had joined the Melbourne University as an Administration Officer in 1976. Lynette moved to New Zealand with her family and returned to Melbourne, Australia in 1983, after that she had resumed her work with Prahran C.E.S. as a Clerical Assistance. In her most recent role involved the Aboriginal community, Lynette was employed by Aboriginal Hostels Ltd as a Chef/Domestic at W.T Onus Hostel in Northcote. During that time she was trained as a Relief Manager. She was performing relief management for various hostels such as W.T Onus Hostel Northcote, Roy Harrison Hostel Dandenong, Lionel Rose Centre Morwell and Harry Nanya Hostel in Mildura.
Lynette has been an active community member and her special interests are in Youth, Health 'Quit Smoking Program,' and Stolen Generation Events.

Organisation Chart



NOTE
* Clinical governance is provided by a Medical Director



Stewart Taylor

Report of the Chairperson

to the Annual General Meeting for 2015 / 2016

Sunday 22nd January, 2017

Welcome to you all to the 40th Annual General Meeting of the Dandenong & District Aborigines Co-operative Ltd (DDACL).

I was elected Chairperson by the Board of Directors at a meeting held in February 2016.

Bunurong Health Service

The Bunurong Health Service team continued to deliver comprehensive primary health care services to our community. We have been able to retain and attract four General Practitioners with sessions covering four days of the week.

The BHS has also continued to provide Aboriginal Health Worker and Nursing support, Specialist and Allied health referrals, Maternity services (ante and post-natal), and Aboriginal Health Promotion & Chronic Care (AHPACC) services and programs, along with Coordinated Care and Supplementary services have also been included with a pick up and drop off service.

The Board is pleased to advise that we have maintained a positive low risk rating due to ongoing standard operating procedures being consistently practiced.

The BHS has continued on with its positive result from the AGPAL/QICSA Accreditation of the Service under the 4th edition of the Royal Australian College of General Practice (RACGP) Standards which will take place on 2nd September 2016. The Manager Aboriginal Health Services, Ms Karinda Taylor, has engaged with her clinical and health teams and kept them motivated and everyone focussed on maintaining accreditation requirements and standards.

The Care Coordination and Supplementary Services (funded from SEMPNN) was carried forward to 30th September 2016 and so we tried to keep the existing staff who had built up a strong patient support base.

DDACL Housing

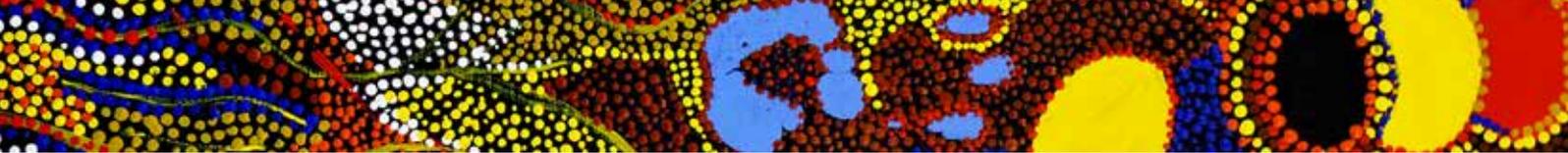
The DDACL Housing portfolio remained at 23 properties. These are under the Property Management of Rod Clark Real Estate. All but one property was tenanted as at 30 June 2016.

During the last year we have tried to maintain the development of the program by enabling the DDACL Housing Officer to attend REIV training and purchasing a new computer system for community housing called "Chintaro". The Housing Officer has undertaken many webinar training opportunities along with the Manager Corporate Services as a back-up.

We are going to undertake a subsequent Accreditation survey before the end of 2016 through Global Mark in consultation with the Office of Housing within the Department of Health and Human Services (DH&HS). The Board has reviewed the Housing Policy and Procedures and Business Plan which was developed as part of the preparations for the Housing Accreditation survey.

We had applied for funding through the NPARIH program and two x schedule of work packages were approved by the DHHS with the first commencing before the end of the financial year. Accreditation will enable us to seek further funding support for a Housing Officer until it is more sustainable.

The Housing Waiting List has been updated several times during the year with one property being allocated.



New Place for the Future

The Board have been looking to upgrade the existing DDACL buildings and have spoken to various funding bodies about plans for a new building. We continue to work through the development of the capital infrastructure Scoping Study using the Service Planning as the guiding document.

We have sought information and advice from Department of Health and Aging (Cwlth) and capital branch of the State Department of Health and Human Services about the requirements of the funding application and sought advice from other organisations that have successfully received funding for a new building.

A service planning advisory group was established in 2015 to provide feedback on the development of the Service Planning documentation. The documentation is extremely comprehensive, well researched and evidenced, and was finalised in December 2015.

We hope to engage an Architect in due course to add to the research of service planning documentation and the ideas from the Board to produce some sketch drawings of a type of building that will accommodate our current and future needs. This is influenced highly on the land that is to be used and as we do not have the land this process has not developed as we would have liked.

Workforce Issues

Workforce issues have affected services during the year with staff vacancies in certain positions like the Manager Social & Community Services carried over from the previous year - filled in July 2015, and in this year the Practice Nurse, Young Koori Stars Project Officer, Quality Improvement Officer, a couple of GPs and a couple of resignations which impacted on the effective coordination of services.

Furthermore, the BTH Program which was discontinued by the Commonwealth in December 2015.

Strategic Development

The current Board is planning to meet in August 2016 to work on updating the Strategic Plan for 2016/2019 for the organisation.

The planning and review session was to be facilitated by Judy Clark and the new strategic directions documents has been drafted and requires further work to complete the document.

Corporate Services

The internal financial management and control system validates payments and continues to maintain a strong accountability and this is again evident in the Unqualified Audited Financial Statements for 2015/2016 presented to you today.

Conclusion

The Board and Staff extend sincere condolences to Co-operative Members who have experienced and endured the passing of family members. This is also extended to other Community Members.

We will seek to find better ways to ensure the continuity of the organisation and the improvement of the quality of our services to our members and clients.

We would like to thank our Chief Executive Officer, Manager Aboriginal Health Services, Manager Corporate Services and Manager Social & Community Services (which form the Executive Management Team) for their continued hard work and diligence in supporting the Board and leading the organisation into the future.

I would like to thank all Staff for the ongoing commitment they have shown in serving our community.

Finally, I wish to thank my colleagues on the Board for their support, commitment to the organisation and good governance practice, policy development and responsibility in making some difficult decisions that we had to make over the last 12 months.

I commend my report to the members.

Stewart Taylor
Chairperson



Andrew Gardiner

Report of the CEO

to the Annual General Meeting for 2015/2016

Sunday 22nd January, 2017

I wish a warm welcome to all Members attending the 2015/2016 Annual General Meeting of the Dandenong & District Aborigines Co-operative Ltd (DDACL).

Organisation Overview

Our reporting regime this last year was a little down in some areas but has made some improvements in recent times with the advent of all service agreements and reporting requirements being logged into the Compliance Register. This register is reviewed at every Executive Management Team meeting, every Finance Sub-Committee meeting and every Board of Directors meeting to ensure that all reporting is kept to due dates and not becoming overdue. The Co-operative has continued to develop and improve with our organisational policies, procedures and risk management strategies.

The Co-operative has continued to implement all kinds of improvements in 2015/2016 across most programs consistent with the Strategic Directions for August 2016.

The ratio of Aboriginal staff employment for the year was approximately 18 (full time, part time or casual) out of 35, which is 51.43%.

The Executive Management Team and Finance Sub-Committee both continued to grow and develop and provide consistent and reliable leadership and management for the operational programs and services of the Co-operative. These two groups have maintained their accountability to the Board of Directors on a monthly basis and have provided support in policy and Strategic Direction briefings.

Governance

All members of the Board of Directors have completed some form of recognised or accredited Governance Training.

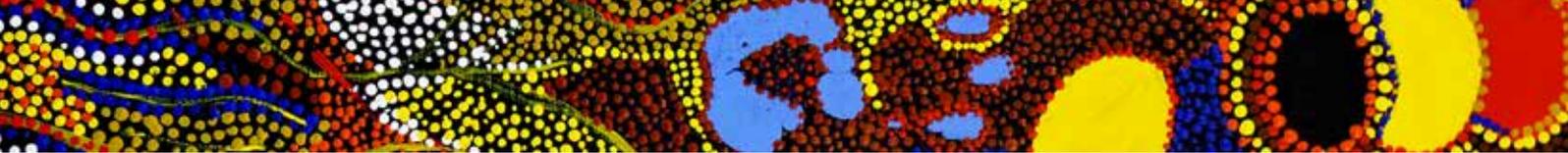
Judy Clark continued to share her experience and expertise to the Co-operative from time to time, and continued to guide and support the Board and improve their Governance practices, formulation of appropriate policy and strategic positioning and reviewing the 2013/2016 Strategic Plan with the intention of redefining/prioritizing that plan and formulating the new Strategic Plan 2016/2019.

New Building Project

Enquiries were made with the Indigenous Land Corporation (ILC) to seek their assistance in a plan and construct project, but we were advised that they were not doing anything in Victoria. We will continue to follow this up to get a better outcome.

The *DDACL Service Planning from 2016/2031* was completed by the former Senior Project Officer with the support and guidance of a *Service Planning Senior Reference Group*, which was made up of Senior representatives of our major partners and funders who provide their expertise and advice to help develop and formulate significant issues around service planning as this will form a strong base of evidence for the Scoping Study and our capital bid for funding support from State and Commonwealth governments, as well as the private sector.

A Fund Raising Committee was planned to be established to help plan for activities that can attract private sector donations. A strong advocate or Patron is still needed to keep pushing our need for our new building.



Social & Community Services

The Social and Community Services team has undergone minor changes in the Home and Community Care program with the loss of one maintenance worker and the gaining of another, but with a deficit on the budget; strategic changes to Aboriginal Best Start program from the state-wide review meant we were required to systemic change with playgroup activity; and, the Youth program had a new female youth worker part time. A new Manager Social & Community Services was appointed on 20th July 2015 for an initial 12 month period and has since resigned at 29th July 2016.

Family Services

We had two experienced family service workers who provided intensive case work and one intake worker for most minor support with Food Bank and referrals to Southern VACCA for Emergency Relief applications. The team had some capacity difficulties during the year and only achieved 55% of service hours recorded. A strategy to change was implemented with external supervision from Cathlicare organised for the case workers.

Home and Community Care program

The new look HACC team was headed by the HACC Coordinator, Kylie Semmens, who has taken a positive communication style and engaged very well with all clients and has expanded the Planned Activity Group (PAG) and its outings.

Direct feedback has been sought from every client and this has had positive affects in the way in which the team provided increased quality of services.

Further development in Koori Community Aged Care Program (KCACP) Packages will enable our HACC Program to properly respond to client needs and meet the system challenge and changes coming in the future with the National Disability Insurance Scheme (NDIS).

Aboriginal Best Start

The Tartu-nganyin Bopop program really had some setbacks this year through the implementation of new systems by the Department of Education and Training (DET) from activity based program to systems change

to collaboration, so the hard work and dedication of the Community Facilitator, Narelle Walker has been somewhat constrained. The Partnership Committee continued to provide strong guidance and support. This has been a changing and uncertain year.

Youth

Our Indigenous Advancement Strategy (IAS) funding for the *Young Koori Stars* will support work into Literacy and Numeracy skills development in grades 5 and 6 in Primary Schools where Koori students are located in Mornington Peninsula, Frankston, Greater Dandenong and Casey LGAs. We will collaborate with the Southern Region Department of Education and Training (Koori Education Support Officers) to identify those schools and negotiate a package. We sought to recruit a Project Officer in April without success. (Graeme Bux and Kim Walkden have been asked to step up and provide support with this project along with *Boys on the Bounce and Girls on the Go*.) Other components of YKS will support homework centres and getting young people involved in healthy activities that will support their academic advancement as well. The other part of the project is to support youth (from 11 to 18 years) with activities and focus on personal development to improve outcomes and reduce negative impacts like body image, etc. This funding will be over two years 2015 to 2017. We did not have to transfer across to CATSI – Corporations (Aboriginal and Torres Strait Islanders) Act.

Corporate Services

The Corporate Services Team has gone through a developmental phase also and consistently performed well this year. With the full effect of the Part Time Finance Officer realised, the Manager Corporate Services sees the improvement in capacity and output of the team.

The financial management systems have continued to return a consistent and robust accountability based on the Australian Accounting Standards under which the organisation is audited. The checks and balances around accounts payable and payroll are evidenced by clear random audits. The financial reports were remodelled and this continues to help the Board to better understand the financial position each month and to get a quick snapshot of the overall financial health of the organisation.



The Compliance Register is a formal part of the monthly Finance Sub-Committee, Board of Directors and Executive Management Team meetings, to ensure updates are regularly reviewed to stay on track with reporting requirements. Salary Sacrificing remains attractive and has been well utilised by most staff. There was a slightly higher than normal staff turnover this year.

Aboriginal Health Services

The Aboriginal Health Services (including the Bunurong Health Service) has maintained its operational and clinical standards since passing Accreditation in March 2013. Maintaining Accreditation standards is an ongoing requirement and the next site survey is to be held in September 2016. The BHS Clinical and Health Teams all know their roles and work within their scope of practice/training. Staff turnover has been kept to a minimum as consistency in roles provides better service to our patients. The male Aboriginal Health Worker recruited in 2015 continues to expand his knowledge and is progressing through the Certificate IV AHW Training Course provided by the VACCHO ETU.

A new Manager Aboriginal Health Services commenced in August 2015 and has acquitted herself very well and having a nursing background provides a unique clinical aspect for our primary health care management.

The latest triennium funding from the Commonwealth approved for 2015 to 2018 continues well and lodgement of budgets and action plans have been made as required.

The operational statistics of the Bunurong Health Services have continued to increase and this can be attributed to the new Management defining the inclusion of the Aboriginal Health Worker as the backbone of any ACCHO. The clinical team is made up of Dr Valentina Galak, Dr Megan Barrett, Dr Ray Carne and Dr Hung Nguyen and an occasional GP Registrar final (Dr Ben Carison and Dr Claire Sheeran). Dr Carne left during the year to take up a position with the Eastern Victorian General Practice training but continues to attend some days and supervises the GP Registrars.

The policy for maintaining priority access for DDACL Members and Aboriginal patients continues and the ratio remains 70/30.

Tackling Indigenous Smoking Team

The TIS team had a major change with funding only provided for Tackling Smoking. Funding reductions which included Healthy Lifestyle activities was withdrawn nationally by DoHA. The team remained as Chris Tsagaris, Pushpa Austin, Brooke Gray and Leigh Gittens who provided activities as necessary across the catchment. There was interest in gaining funding for a Cessation Worker.

Koori Maternity Services

This program has consistently maintained positive relationships with allied health professionals with Monash Health. This also goes for the internal referral to the visiting Maternal Child Health Nurse.

The Aboriginal Health Worker Maternal continued to develop in the role and completed the Certificate III AHW training course.

The Midwife, Katrina Flora left during the year and we were lucky to recruit a thoroughly professional and positive Midwife in Sue O'Shannessy, who has fitted in very well and has actively engaged with all the clients and the AHW Maternal throughout the rest of the year.

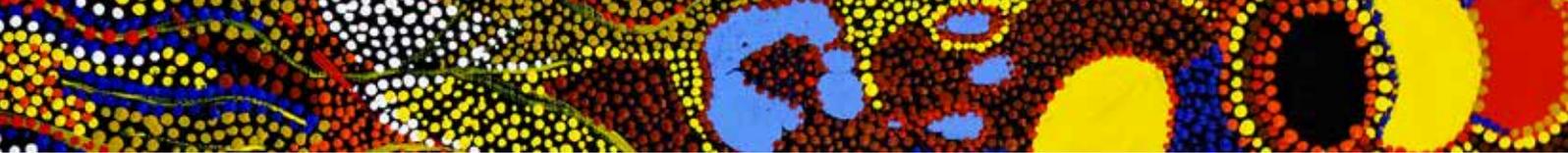
Partnerships

The Medicare Locals were replaced by a new body the Primary Health Network. In our catchment it is the South East Melbourne Primary Health Network (SEMPHN) is a conduit of funding for the Commonwealth in Aboriginal Health including Chronic Disease Management, Alcohol & Other Drugs and Mental Health.

We assisted the Shire of Cardinia, Monash Health and Connections Uniting Care in the development of their Reconciliation Action Plans during this year. Aboriginal artworks have been prioritised/suggested to obtain for the covers.

We have continued to provide positive leadership with our involvement on the Koolin Balit Aboriginal Health Committee for the South Division.

Other partnerships remain through the South East Regional Aboriginal Justice Advisory Committee, involving Victoria Police, Corrections Victoria, the Magistrates Courts and the Sherriff's Office. We also



participate on a Police Aboriginal Liaison Committee (PALC), however this did not meet very often this year.

The Aboriginal Health Executive Group Committee which includes representatives of Board and senior Management of both DDACL and Monash Health. They met quarterly and provided great results in collaboration and cultural respect, understanding and inclusion.

Co-operative Housing

We retain 23 properties in the DDACL Housing portfolio. It should be noted that all rental properties were tenanted this year, except for one.

We transferred to Rod Clark Real Estate late 2015 who has serviced us fairly well. Communication with tenants and with DDACL has become more improved but also frustrating during this year.

We were able to recruit a Housing Officer, Lee Ann Wortley during the year and she has made a real difference in tenant communication and reporting and capacity.

Accreditation standards and proceedings and the repairs and maintenance schedule were all conducting during this year. Office of Housing assisted in the tendering of the schedule of works project from May 2016.

The rental charged remains at a flat rate of \$130.00 per week. However, with the new DDACL Housing Business Plan the Board has looked at rental increases at 6 monthly increments to be fully advised. The total rental arrears were significant during the year. Some tenants are really good paying on time and in advance while other struggled and fell behind. Particular tenants were issued with "Notice to Vacate" actions by the Agent. These matters were resolved at the Victorian Civil and Administrative Tribunal (VCAT). Many tenants took the required remedial action in bringing down their rental arrears and have made efforts to reduce their arrears over time.

Recent business plan modelling shows this income is not sustainable for the portfolio in paying the management fees, land and water rates, insurances and cyclical minor repairs and maintenance.

The Board reviewed the draft Housing Policy and Procedures manual and finalised it this year for housing accreditation in September 2015.

VACCHO Member Meetings

I have attended only one VACCHO Members meeting this year. These meetings are a great opportunity to share information, to learn and share positive outcomes to improve work practices and standards. They are a wealth of knowledge for new programs and funding cycles in our sector.

I continued to participate on the VACCHO Board until this year's AGM where I stood down and did not renominate. This has been a great experience and something I hope that has brought improvement, opportunity and significant growth to DDACL and all ACCHOs over the time. I would also like to thank and acknowledge the DDACL Board for their support and faith they have shown me that has enabled me to participate with our Peak Body. This has given the opportunity for the organisation to obtain great insight and for me to experience and collaborate with great Aboriginal Men and Women. It has been a privilege and an absolute honour to work with those who are committed to our sector to see it grow and to develop our existing expertise to improve the health outcomes of our communities.

Newsletter

There were not enough issues of the Newsletter produced this year and for that we apologise but with new skilled employees we plan to change that and provide consistent update Newsletters for all members and community and our partner organisations in this coming year.

Summary

In summary, we continue to strive to provide relevant and culturally appropriate services across the organisation that are sensitive to and empower our community.

I commend this report to the members.

Andrew Gardiner
Chief Executive Officer





Photos: 40th Anniversary Dec 2015



Rhonda sharing her memories



Margaret sharing her memories



Chris and Allyson



Karinda, Jackie, Sherryl and Jasmine

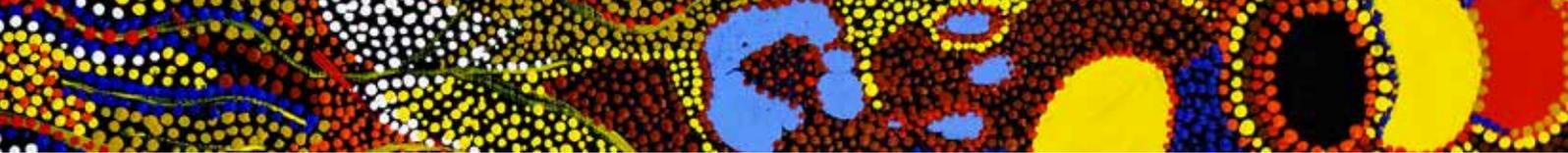


Stewart, Sherryl, Nathan and Jasmine



Alison, Lesley, Donna and Michelle





Photos: 40th Anniversary Dec 2015



Aunty Helga and Aunty Marlene



Jack, Ron, Mikayla and Lynette



Marlene and Aunty Lucy



Aunty Jessie, Aunty Alice and Aunty Olive



Petah, Gail and Janarli



Billy and Kristy





Photos: 40th Anniversary Dec 2015



Mikayla and Shaniah



Tarlina and Andrew



George and Shirley



Pushpa, Brooke and Jay



Tarni, Aunty Norma, Rhys and Jodie



Aunty Irene and Uncle Joe





Karinda Taylor

Report of the Manager Health Services

to the Annual General Meeting for 2015/2016
Sunday 22nd January, 2017

Firstly I would like to acknowledge the traditional owners of the land in which we provide a range of health and wellbeing services, the Wurundjeri and Boonerwung people. It has been an honour and privilege to serve the local Aboriginal community throughout my first 12 months as Manager Aboriginal Health Services.

Bunurong Health Services (BHS) and Bunurong Healthy Lifestyle Team (BHLT) fall under the portfolio of Aboriginal Health Services. BHS continues to provide holistic primary health care services, and BHLT provides health promotion and education throughout the southern and eastern regions of Melbourne. It is a priority for both teams to work collaboratively through meaningful partnerships with relevant external organisations to ensure increased positive outcomes for the Aboriginal community.

Aboriginal Health Services Team includes:

- Dr Valentina Galak, GP and Medical Director
- Dr Raymond Carne, GP
- Dr Hung The Ngyuen GP
- Dr Megan Barret, GP
- Dr Ben Carison and Dr Claire Sheeran, GP Registrars
- Karinda Taylor, Manager Aboriginal Health Services
- Laura Edwards, Health Service Supervisor
- Mary Lane, Practice Nurse
- Tarni Cooper, Senior Aboriginal Health Worker

- Trevor Mobourne, Male Aboriginal Health Worker-Trainee
- Manjula Nandan, Chronic Care Nurse
- Suzanne O'Shannessy, Registered Midwife
- Sharon Kirkpatrick, Aboriginal Health Worker/ KMS
- Launa Jennings, Medical Receptionist (Extended leave)
- Lynne Slater, Medical Receptionist – Senior
- Kristy Williams, Casual Medical Receptionist
- Darryl Thomas, Medical Driver
- Chris Tsagaris, Bunurong Healthy Lifestyle Team/TIS Coordinator
- Leigh Gittens, Aboriginal Outreach Worker/ Aboriginal Health Worker
- Pushpa Austin, Tobacco Action Worker
- Brooke Smith, Tobacco Action Worker

Bunurong Health Service

Bunurong Health Service (BHS) including Koori Maternity Services (KMS) provides holistic primary health care services and health promotion programs with the Aboriginal community in the Southern Metropolitan region of Melbourne. Clients reside predominantly in the local government areas (LGAs) of the City of Greater Dandenong, the City of Casey, the Mornington Peninsula LGA with an increase in the number of Aboriginal clients calling Cardinia Shire Council, home. Currently, BHS services over 20% of the catchment's Aboriginal population with 84% of clients seen at BHS identifying as Aboriginal.

The following are the range of services offered at BHS:

- GP consultations
- Health promotion
- Chronic care co-ordination
- Health assessments and care planning
- Child immunisations & adult vaccination
- Koori Maternity Services for antenatal and postnatal care
- Transport for patients attending medical and dental appointments
- Tackling Indigenous Smoking and Healthy Lifestyle programs
- Quality Use of Medicines Maximised for Aboriginal and Torres Strait Islander peoples (QUMAX)

Visiting specialist services and allied health services are arranged in partnership with Rural Workforce Agency Victoria (RWAV), South East Melbourne Primary Health Network (SEMPHN) Monash Health and Monash Community Health, City of Greater Dandenong, City of Casey, Australian College of Optometry and Doctor Doctor (formally known as Australian Locum Medical Service) for after hour GP services.

They currently include:

- Diabetes Nurse Educator
- Dietician
- Maternal and Child Health Nurse
- Speech Pathologist
- Credentialed Mental Health Nurse
- Drug withdrawal nurse
- Optometrist
- Psychiatrist
- Cardiologist
- Paediatrician
- After hours GP service

Dental Outreach is arranged in partnership with Monash Community Health (Dandenong and Cranbourne locations) and Victorian Aboriginal Health Service.

DDACL also participates in the PIP Indigenous Health Incentive and PBS Co-payment measures in order to provide financial support in preventative health and chronic disease management. This initiative enables

Aboriginal people to access either free or subsidised prescriptions.

Koolin Balit Funding

Aboriginal Health Promotion and Chronic Care is a partnership program between DDACL and Monash Community Health. The partnership is strong, and to avoid duplication of programs Bunurong Healthy Lifestyle Team and Koori Maternity Services have also been engaged in the plan to maximise resources. The programs were accepted as a poster submission at the Population Health Congress in Hobart in September 2015. The poster was designed by the Senior Aboriginal Health Worker, Monash Community Health Population Health Manager, and myself.

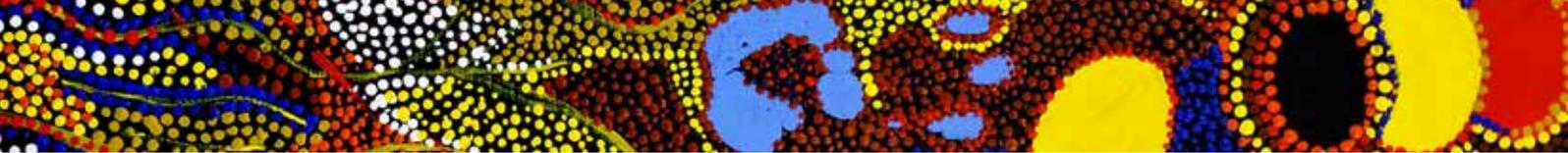
Chronic Care: The Department of Health and Human Services continues to support Aboriginal Health Promotion and Chronic Care through Koolin Balit funding.

Koolin Balit Mental Health Stakeholder Engagement: The project employs a part-time Mental Health Nurse with a good understanding of the mental health system to map and develop current services and referral pathways offered in the local area.

Koolin Balit continues to support the employment of a Male Aboriginal Health Worker to increase engagement of Aboriginal men across the catchment. The role promotes men's health through health promotion and increases awareness of various health issues.

BHS Highlights in 2015/2016

- BHS continues to deliver client centered primary health care services. We have managed to expand the visiting services and now include regular visits from an Endocrinologist.
- Mental Health was restructured and now falls under the Aboriginal Health Services umbrella. Previously, the Mental Health Outreach Worker sat under Social and Community Services. The restructure allows for better collaboration between primary health and mental health.
- Koolin Balit funding ensured ongoing visits from Mental Health Nurse and Drug Withdrawal Nurse, Sharyn Amos. In addition to the clinical



services Sharyn has responsibility for the Koolin Balit Mental Health Stakeholder Engagement project.

- GP registrar Program: Ongoing funding has been secured to continue the GP Registrar program in partnership with Victorian Medical Association (VMA) and VACCHO. This program is a great opportunity to give GPs who are interested in Aboriginal Health some experience in the sector. It also helps to assist the GP workforce in obtaining culturally safe practitioners. The GP Registrar Program has received excellent feedback from the community and has proven to be successful in retaining GPs in Aboriginal Health as we have now contracted Dr Ben Carison (a previous GP Registrar at DDACL) as a qualified General Practitioner.
- Tackling Indigenous Smoking: DDACL was successful in securing Commonwealth funding for the next 3 years under the new Tackling Indigenous Smoking Strategy. Previously the focus of this funding included healthy lifestyle and tobacco cessation, however the new funding stream is primarily targeting tobacco cessation with the aim to make a significant reduction in smoking rates in the Aboriginal community.

Service Activity Reporting for 2015/2016

84% of active clients (active defined as 3 visits in 2 years) were Aboriginal and 16% of active clients were non-Aboriginal. 3% increase over past 12 months.

2016/2017 Health Service Plans

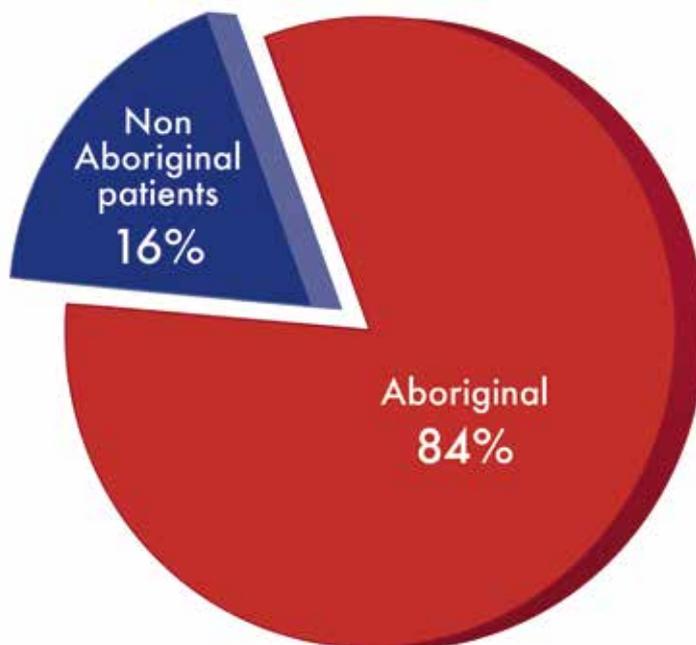
The past 12 months have seen the continuation of high level quality primary health care services being provided to the local Aboriginal community by the staff at Bunurong Health Service. The year has also seen many new innovative projects with positive outcomes through collaborative partnerships with external organisations.

2016/2017 will see an expansion and growth of health services across the broader catchment with a focus on chronic care management, maternity care, health promotion and outreach services.

The Aboriginal Health Services Team and I would like to take this opportunity to thank the Board of Directors, Chief Executive Officer, DDACL staff and local Aboriginal Community for their ongoing support throughout 2015/2016 and look forward to working with you in the future.

Karinda Taylor
 Manager, Aboriginal Health Services 2015/2016

Total Aboriginal Patients





Laura Edwards

Report of the Health Service Supervisor

to the Annual General Meeting for 2015/2016
Sunday 22nd January, 2017

The Bunurong Health Service has continued to provide a high quality culturally safe clinical service. Care has been provided by our multi-disciplinary team consisting of Medical Receptionist staff, a Medical Driver, GP's, Aboriginal Health Workers, Registered Nurses, Visiting Allied Health Practitioners and Specialists.

Visiting Services

Bunurong Health Service has had some new Visiting Services this year including:

- A Home Medication Review Pharmacist who has worked closely with the GP's and the Chronic Care Nurse to do client medication reviews both at BHS or in the clients home, supporting a holistic model of care.
- An Endocrinologist who attends BHS fortnightly and works closely with the Diabetes Educator and Chronic Care Nurse, improving the care of Clients with Diabetes in particular.
- A Mental Health Nurse who has weekly sessions at BHS and assists the GP's with Client counselling, risk assessments and the development of Mental Health Care Plans.

These services are integral to BHS managing the high burden of Chronic Disease and Mental Health in the Community.

New Staff

In August 2015, Trevor Mobourne started in the position of Male Aboriginal Health Worker. Trevor is diligently studying Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice with VACCHO, whilst working full-time at the Health Service.

In September 2015, Kristy Williams supported the Medical Reception team. Her attention to detail and organisation skills have been a real asset to the Health Service Reception.

In March 2016 we also welcomed Mary Lane, our new Practice Nurse. Mary has brought a high level of clinical knowledge / skills and cultural competence to the Health Service.

Also in March 2016, Sue O'Shannessy commenced as the Midwife in the Koori Maternity Service program alongside Sharon (Scoob) Kirkpatrick, KMS Aboriginal Health Worker. Sue brings a wealth of experience and knowledge in maternity care.

Continuous Quality Improvement

VACCHO have supported BHS with a range of continuous quality improvement activities this year. Webinars and training support has included:

- Best Practice (medical database) training for all GP's, Receptionists and Clinical Staff
- Improving the screening and recording of alcohol status in Client files
- Improving clinical data coding of clients with Diabetes, care plan eligibility and Medicare billing

- Use of PenCAT/TopBar (Data extraction and data improvement software tools)

From January 2016 BHS participated in a new Rural Workforce Agency Victoria (RWAV) funded outreach program called the Eye and Ear Surgical Program. The purpose of this program was to increase access to surgery for Indigenous clients with diagnosed eye and ear conditions. The program supported a range of activities that overcome barriers to surgery including transportation, meals and accommodation, out-of-pocket costs and a significantly reduced waiting time for surgery. Four BHS clients have successfully had eye (cataract) surgery, which has greatly improved their quality of life.

Medicare Outreach Support Services have increased this year, with more frequent visits from our Medicare Business Development Officer. This has led to an internal audit of BHS' Medicare claiming to identify gaps and areas for improvement. We have implemented some new processes around PIP registrations, QAAMS item number registrations and the use of a new online Provider Digital Access (PRODA). PRODA enables GP's and the Clinical Team to check Medicare item number eligibility. This is particularly important for care plans so that a duplicate service is not provided for a client.

GP Registrar Program

The GP Registrar Program at BHS has continued successfully this year in partnership with Eastern Victoria General Practitioner Training (EVGPT). Dr Ray Carne has continued in his role as Medical GP Registrar Supervisor and Dr Hung Nguyen has also completed training to become a Supervisor. We have been very pleased to have two of our previous GP Registrars wanting to come back to BHS on a permanent part-time basis. Dr Ben Carison and Dr Aaron Soon (who will commence on 24th October 2016).

External Accreditation

The last 6 months have seen the whole BHS team prepare for our triennial (3 year) external accreditation. BHS is accredited to the RACGP Standards for General Practice (4th Edition) by the Australian General Practice Accreditation Limited (AGPAL). VACCHO and

SEMPHN have provided support for our accreditation self-assessment, including resources and auditing tools. BHS' onsite accreditation visits occurred on the 2nd and 8th of September 2016 and we are currently waiting on the formal AGPAL accreditation outcome.

Challenges

Challenges this year have included our IT environment (migration to the Cloud) and the implementation of the new telephone system. This has required significant co-ordination and organisational change management. We are continuing to respond to the operational challenges of the IT and phone system with the support of SoNET (our external IT provider) and VACCHO.

Unfortunately BHS also accepted the resignations of our Visiting Cardiologist and Psychiatrist. This has resulted in GP's making external referrals for these services for the time being, until additional funding and specialists can be engaged.

Thanks

I would like to thank the entire BHS team for their encouragement, support and their willingness to share, grow and learn together. The Bunurong Health Service provides a high quality service, due to the dedication and hard-work of all the staff.

I would like to make a special mention of our Aboriginal Health Workers, who are the cultural interface between clients and our GP's and visiting services. They play a vital role in the Health Service, ensuring the provision of culturally appropriate treatment and care.

I am also grateful to the Manager Aboriginal Health Services, Karinda Taylor who has provided the BHS team and I with exceptional support and leadership. I would also like to extend my thanks to the Executive Management Team, Chief Executive Officer, Andrew Gardiner and Board of Directors, for their ongoing leadership and support.

Laura Edwards
Health Service Supervisor



Sue O'Shannessy,

Koori Maternity Services Report

to the Annual General Meeting for 2015/2016
Sunday 22nd January, 2017

Koori Maternity Services (KMS) provides a comprehensive pregnancy and post-natal care service for Aboriginal women and babies. The program is committed to providing culturally appropriate care that is broad and social and considers the broader social determinants of health when developing a tailored model of care for a woman and her family.

Koori Maternity Services is committed to Closing the Gap in Maternal and Fetal health outcomes and acknowledges the importance of all children having a "Healthy Start to Life "and a "Healthy Childhood" (Koolin Balit 2012).

KMS delivers on its commitment to Close the Gap in health outcomes and meet the needs of Aboriginal families by;

- Delivering evidenced based pregnancy care
- Post Natal care
- Free vitamin supplementation for women
- Access to Bulk Billing services
- Breast feeding promotion and discussions during the antenatal period with an emphasis on the long-term health benefits for mother and baby
- Referral to the Tobacco Cessation Team
- Referral to BHS for ATSI Health checks and medical services,
- Transport and advocacy at appointments.
- Referral to a comprehensive suite of support services, such as VACCA, Family services, Parenting services, AOD, Housing
- Referral to Early Years and Maternal and Child Health services.



In 2016 Koori Maternity Services started working in partnership with the "New Directions" Maternal and Child Health Service that is working closely with Aboriginal families to increase engagement with their early years services. The partnership will strengthen our capacity to meet the needs of

families, ensuring that families are supported during pregnancy right up until their children reach school. The program is staffed by a Maternal and Child Health Nurse and an In Home Support Worker who provide outreach services to the community as well as clinical appointments which are undertaken in the KMS space at DDACL.

Looking forward to 2017...

KMS will continue to strengthen collaboration between family services and the early years sector to ensure that we continue to meet the needs of families and children and support existing programs such as Play group to grow and thrive.

KMS will be working closely with Monash Health to ensure that women are offered a choice of care in consultation. We will also be working on strengthening referral pathways to KMS, birthing hospital choices rather than allocation, negotiated shared care criteria and increased knowledge of KMS services across Monash.

Sue O'Shannessy,
KMS Midwife





Chris Tsagaris

Bunurong Healthy Lifestyle Team Report

to the Annual General Meeting for 2015/2016
Sunday 22nd January, 2017

2016 has seen significant changes to the Bunurong Healthy Lifestyle Team (BHLT) due to changes in the federal government funding and guidelines. The physical activity & nutrition component has been removed leaving the program to focus specifically on Tobacco Cessation. Therefore BHLT is now known effectively as the Tackling Indigenous Smoking (TIS) Team.

The Tackling Indigenous Smoking Team's catchment includes the East, South-East and Southern Suburbs and Mornington Peninsula area, working in partnership with local Aboriginal and mainstream organisations to deliver various health promotion programs.

The TIS Team works closely with Mullum Mullum, Willum Warrain, Nairn Marr Djambana and the Casey Gathering Place, in Doveton, to deliver tobacco cessation health promotion education along with other partnership organisations including Monash Health, Peninsula Health, Quit Victoria, The Cancer Council, Hawthorn Football Club, Victorian Aboriginal Child Care Agency (VACCA), South East Melbourne Primary Health Network and local government.

The change in funding guidelines means the Men's Aboriginal Healthy Lifestyle Program will now be required to become smoke-free just as the Soul-Sistas Women's program did not long ago. Another program affected by recent changes includes the 12 Week Fitness Challenge now known as The Quit Fit Challenge, targeting smokers wanting to quit or reduce smoking.

Health promotion in the field of social media has also

taken off with the use of Facebook, Instagram and Twitter being heavily followed by more and more of the Aboriginal community every day. The newly rebuilt and refurbished Kick the Butt Youth Website has had over 1500 visits since its relaunch in February 2016, and 6500 in total since it started in 2013.

During 2015/16 the BHLT or TIS Team have either run or been part of the following events; World No Tobacco Day 2016 5km Fun Run/Walk, SMR Men's Aboriginal Healthy Lifestyle Program, Quit Fit Challenge, Quit Fit Nutrition Market Tour

- 12 Week Fitness Challenge
- Yarning Group, Doveton
- Yarning Group, Frankston
- Yarning Group, Hastings
- Harmony Day
- NAIDOC Harmony Day event
- Mullum Mullum Health Check Day
- Koori Connect Expo
- Koori Aus-Kick
- VACSAL Statewide Carnival
- DDAACL Playgroup
- DDAACL Community BBQ
- Reconciliation Week
- Close the Gap Day Cranbourne College
- Long Walk Health Promotion
- VACCA NAIDOC Week Health Promotion
- Cranbourne Gardens NAIDOC Week
- DDAACL Back to School Day
- DDAACL Boys on the Bounce
- DDAACL Girls on the Go
- DDAACL Koori Youth Group
- Frankston Koori Youth Group

Chris Tsagaris,
Tackling Indigenous Smoking Co-ordinator



Mental Health Outreach Worker (MHOW) Report

to the Annual General Meeting for 2015/2016

Sunday 22nd January, 2017

The main systemic issues that mental health clients experience are around identity and Aboriginality. Government policies of enforced family separation have resulted in many Aboriginal people experiencing grief, loss and trauma which has long term, and ongoing impact on their daily lives. This impact clearly remains evident over a number of generations.

People who present (or are referred to the MHOW program) are, generally speaking, already at a state of crisis in their lives and have multiple needs in their social and emotional wellbeing. There is no such thing as a typical client, but low income (mainly reliance on Centrelink), food insecurity, poor housing – mould in Office of Housing and in Aboriginal Housing Victoria properties, seems to be a big issue – lack of education and work opportunities, and intergenerational poverty, for example, play a huge role in people's overall wellbeing.

Where appropriate the Mental Health Outreach Worker refers clients to specific and appropriate services in order to meet their needs. The MHOW also



Yarning with a friend

works closely with visiting services such as Housing workers and the Financial Counsellor.

In February 2016, the Mental Health program was transferred from the Social and Community Services team to Bunurong Health. This allows for increased contact between the MHOW and BHS staff. With the relocation of the MHOW back to Stud Rd, there is also greater opportunity for the MHOW to interact with community.

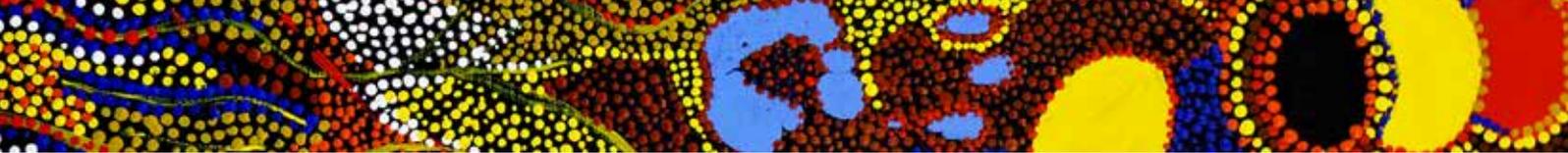
Data extracted from Best Practice (Medical Database) demonstrates that in the 2015/2016 year the MHOW worked with a total of 42 clients.

The MHOW worked with a total of 42 clients. The MHOW provided at least 215 direct consults with male clients; and at least 181 consults with female clients.

In October 2015, Mental Health Week was celebrated with a performance by an "Elvis" impersonator. Community, particularly our female Elders, really enjoyed and appreciated that event!



Spending time outdoors



Photos: Fun Run 2016



World No Tobacco Day 2016 Fun Run



World no tobacco day Hallam Fun Run 2016



World no tobacco day fun run



World no tobacco day fun run



World no tobacco day fun run



World no tobacco day fun run





Photos: Inspired Youth Group



"Inspired Youth Group at 'North West of Nowhere' production"



Inspired Youth Group at Casey Gathering Place



Youth Leadership Group at Casey Gathering Place



Harmony day Dandenong

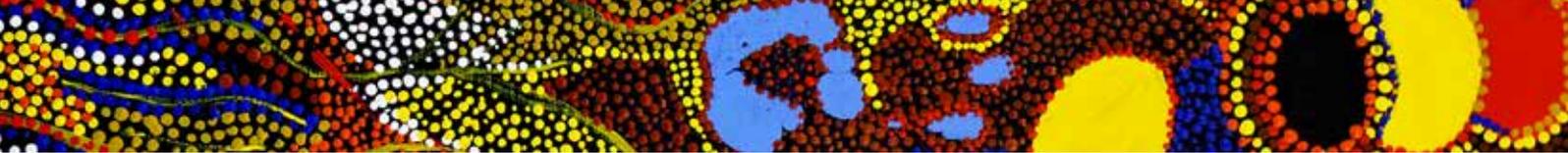


Koori Aus kick



TEEN Mental Health First Aid Training





National Eye Health Survey Report

to the Annual General Meeting for 2015/2016

Sunday 22nd January, 2017

Forty seven Aboriginal and/or Torres Strait Islander persons aged 40 and over participated in the National Eye Health Survey held at Vision Australia – Dandenong Office between 20th and 22nd January 2016.

The National Eye Health Survey was a project that was funded by federal government and endorsed by National Aboriginal Community Controlled Health Organisation (NACCHO), to assess the eye health of Aboriginal and Non-Aboriginal people across Australia, by conducting extensive eye examinations of a targeted population across 30 sites Australia Wide.

Eighteen (38% of participants) individuals were provided a referral to have follow up comprehensive

eye examinations based on the NEHS referral guidelines. 4 individuals (8.5% of participants) had vision less than the current Australian Driving standard due to suspected cataract or refractive error (Prescription glasses), 3 individuals (6.4% of participants) displayed eye changes suspicious of glaucoma and 3 individuals (6.4%) showed signs of early macular degeneration.

This project has shown that eye health screening is something that we need to encourage more of to aid in increasing early detection and treatment, as well as prevention.

More visits by the College of Optometry has seen number of eye health screening increase – most months, Bunurong Health Service has hosted two sessions a month where the visiting optometrist will screen approximately 9 patients a session.



Women's Health Retreat

to the Annual General Meeting for 2015/2016

Sunday 22nd January, 2017

Women's Wellbeing retreat was held at Wattle Point from 17th May to 20th May.

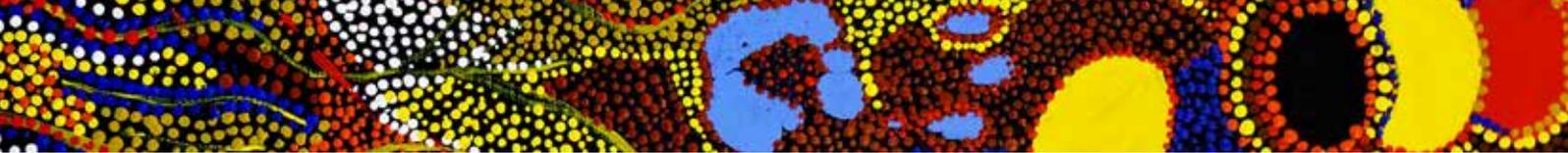
We had booked the retreat to be delivered after the Women's Health Day with the aim of participants from the Health Day attending the retreat. In total we had 13 community members attend the retreat with ages ranging 18 to late 60's. Accommodation was cabin style, with two people per cabin, each person having their own room. All meals were provided on-site except for night three, where we all went out to dinner together.

Activities were planned across three days, these included:

- Basket Weaving Workshop delivered by Susan Martin and her daughter. Some of the women in attendance had never tried Basket weaving and stated they really enjoyed it.
- Guided tour of Old Gippsdown in Moe



- Tour of Krowathunkooloong Keeping Place in Bairnsdale
- Pamper session – Massage, Facials and Nails done by local beauty therapy companies.
- Relaxation and Meditation Workshop – provided by Dr Liz from Lakes Entrance Aboriginal Health Association. The Tobacco Action Worker from LEAHA also attended and handed out some great little bags full of gifts that contained information on tobacco cessation and reduction.
- Board Game Night
- There was also an opportunity to enjoy the surrounds – Feed the local kangaroos, go push bike riding or canoeing, play tennis, enjoy the mineral spa & swimming pool or go for a bush walk.



Some of the feedback we received was:

- Loved the camp, it was lovely to meet up with all the woman, loved every activity we done, especially the pampering ones as being a mum we forget about us & all our focus goes on our children. In order to look after them, I feel we have to look after ourselves as well & this was just what I really needed - time out for me as a mum, to be refreshed & now be a better, happier, chilled mama bear as generally I'm not as relaxed.
- It's the first time in a long time that I slept through the whole night, every night. I normally wake up around 2am but it was nearly 6am. I think it had something to do with no stress & I'm now feeling relaxed!
- It's important to get away from the day to day stresses and break that regular cycle, in the end that same thing day in day out can become depressing.



One positive outcome of this camp was the fact that women of all ages engaged well with each other, sharing stories and participating in all events. It was also evident that the women enjoyed gathering from Women in the Gippsland area.

It would be great to see more of these kind of events in the future.





Report from Social and Community Services

to the Annual General Meeting for 2015 / 2016

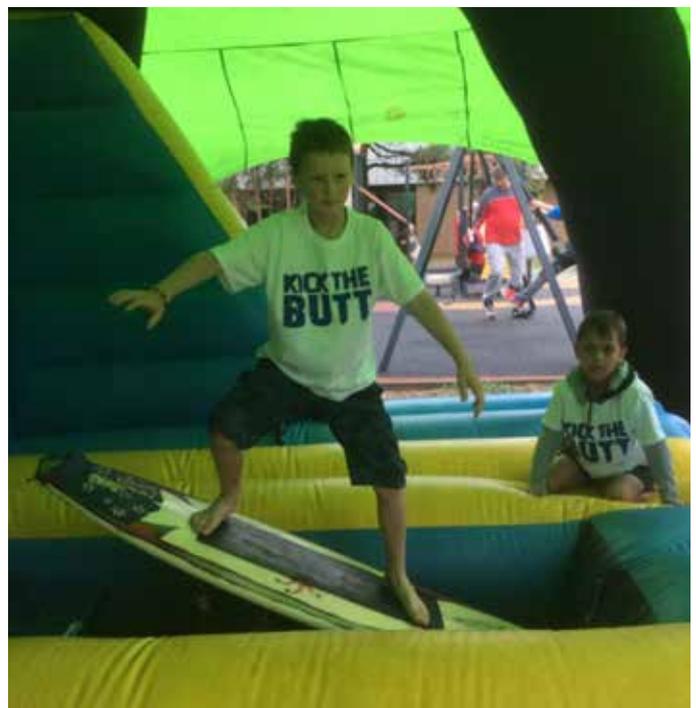
Sunday 22nd January, 2017

Koori Youth Group

The Koori Youth Group is hosted by DDACL Youth Worker Jida McCartney. Currently we have between 20 to 30 youth on any Monday evening.

This year the Koori youth have been involved in a number of organised activities, such as, a cultural healing camp at Camp Jungai, the young people participated in Boomerang Painting and Throwing with a Taungwurrung Elder Uncle Roy Patterson, didgeridoo lessons, Bush Tucker and Bush medicine trail, low ropes course, Lake and Water Activities, Raft Building, and hosting an art exhibition called "Inspirational Stories of Our Elders" and this ran through NAIDOC week. Also an engaging workshop with the healthy life style team with the KICK THE BUTT campaign, and a workshop with Headspace around mental health and speaking out was held.

The Healthy and Deadly program joined the Monday night Koori Youth Group to fulfil the numbers and attendees. Healthy and Deadly is a partnership health education/information program for Aboriginal youth in the Sothern Metropolitan Region (SMR). The objective is to provide a safe space for youth to discuss health concerns, and the program is designed in consultation with youth and is evidence based. DDACL Koori Youth Group is also heavily involved in the planning and delivery of the program. The Healthy & Deadly young people participated in, sexual health & healthy relationships workshops facilitated by Kara from City of Casey, Paying Attention to Self (PATS) – Session on Youth Mental Health and how to seek help. The young people that were involved in the Healthy and Deadly program worked on producing an 18 month Healthy & Deadly calendar with positive messages from 2015/2016. This was produced and then later on went to print and now has been finalised.

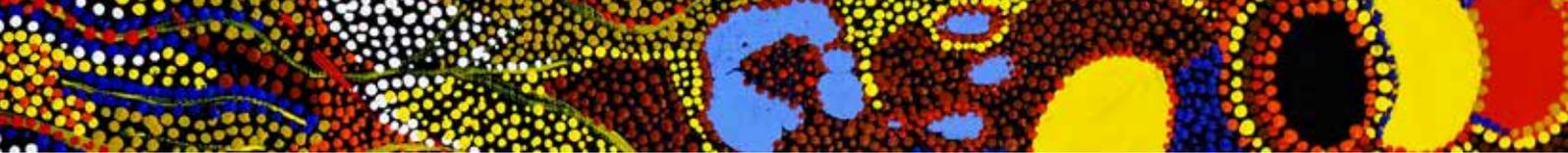


Kick The Butt Launch Party



Kick The Butt Launch Party





Family Services Program

The Family Services program is funded by the Department of Health & Human Services (DHHS). In the past 12 months Family Services have provided support to many families including a high number of complex cases, where families have a number of issues they request support with. The majority of families have been referred through Child First, a number from Southern VACCA, and Child Protection, or self-referrals. These referrals are often seeking supports to address issues including homelessness, parenting skills, family violence, drugs & alcohol dependency, legal supports, advocacy, child protection concerns, and many others. The Family Services team can also work in collaboration with DHHS and parents to address the concerns that have led to the removal of the children with the goal of having the children reunited in their parent's care.

The Family Services team has a goal to always empower families to identify their own strengths, and how to utilise these strengths to address any future issues that may be impacting upon them and their families.

Family Services continued to manage the Food Bank here at DDACL, providing the community with fresh fruit, vegetables, pantry items and household products. Referrals for Emergency Relief to Southern VACCA for financial emergency assistance. Family Services have also been able to refer to other services as community has required it. With all the limitations on the program we are still able to have positive outcomes for families in crisis.

Home and Community Care (HACC) including Planned Activity Group

The HACC program is funded by Department of Health and Human Services to work with clients over the age of 50 and/or people with a disability.

The HACC program had some personal challenges during the year. Kylie Semmens, the HACC Coordinator has continued to develop in the role and having that Aged Care background she has been able to see opportunities and trending needs for

Personal Care for example and expanding options for Packages and looking at the transition from state to Commonwealth and the NDIS. Ian Harrison returned to HACC Maintenance team in August 2015 and alongside Malcolm Hoyer have been providing home maintenance services to our clients. Winsome Toar, a qualified Personal Care Attendant, has also continued to provide outstanding services to our clients. She is highly sought after and kind heart who just wants to help people and our clients appreciate her so much.

DDACL provides HACC Maintenance services that include: lawn mowing, garden maintenance, tree and hedge trimming, external window cleaning, gutter cleaning, and for wet weather duties, internal window cleaning and oven cleaning. HACC Home Care workers provide services to help our clients maintain independent living within their home. These duties include, bathroom and toilet cleaning, vacuuming, mopping and dusting, assistance with shopping, assisting in showering and getting dressed. Personal Care services are also provided to help assist our clients. DDACL provide services to clients who live within the Greater Dandenong, Casey, Knox, Cardinia, Frankston and Mornington Peninsula local government areas.

Planned Activity Group (PAG) runs every Monday at DDACL on a rotating roster, one Monday of art & craft activities and every other Monday the PAG group enjoy an outing. In 2015 some of the activities that clients attended included a Yarra Valley Chocolate Tour, Robert Gordon Pottery, the Shrine of Remembrance visit for ANZAC day, a tour of the Dame Nelle Melba Mansion at Coldstream, Tulip Festival at Seville, a ride on a tall ship from Williamstown wharf, and watching The Lion King production at the Regent Theatre Melbourne.

As of July 1st 2016, Commonwealth and State Government have implemented new changes to the HACC program. Aboriginal & Torres Strait Islander clients under the age of 50 funding and report requirements are through the State Government. Aboriginal & Torres Strait Islander clients over the age of 50 funding and report requirements are through the Commonwealth Government.





Tartu-nganyin Bopop – Aboriginal Best Start

Aboriginal Best Start (ABS) works in partnership with agencies and services to improve outcomes for Aboriginal children through access to education, healthy lifestyle and culturally appropriate services.

During 2015/2016, Aboriginal Best Start has been through a period of significant change which the Department of Education & Training has rolled out to all Best Start sites across Victoria. The focus on increasing attendance at Maternal & Child Health Key Ages and Stages Visits, and increasing participation in Early Childhood Education & Care, e.g. Kindergarten, has required Aboriginal Best Start to work more co-ordinately with service providers to improve accessibility for Aboriginal families. This includes a partnership with City of Greater Dandenong New Directions Maternal & Child Health program, and a Reconciliation in Early Childhood partnership with City of Casey, City of Greater Dandenong, Monash Health, KU Inclusion Support Agency, VACSAL, and DET KESO's. A program for Early Childhood Education and Care services ran in 2016 which included a Reconciliation in Early Childhood forum in March and cultural education sessions facilitated by Annette Sax in June 2016.

Other activities coordinated by Aboriginal Best Start include Koolin-ik ba kirrip-buluk – family & friends NAIDOC week celebration (in partnership with Royal Botanic Gardens Victoria Cranbourne, City of Casey, City of Greater Dandenong, Mission Australia, Windermere, Library Has Legs, Monash Health and Anglicare), DDACL Community Christmas Tree, Koori Playgroup and Back to School Day.

Narelle Walker has made an exceptional contribution to the consideration and implementation of ABS Action Plan and in guiding the Partnership to aligning with the new Best Start guidelines. Aboriginal Best Start has also been well supported by the Partnership group.

Bringing Them Home Worker

In December 2015 this program was defunded by the Department of Health and Aging and discontinued. Surplus funding was reimbursed to the department as legally required.

Strengthening and Connecting Koori Young People – Boys on the Bounce and Girls on the Go

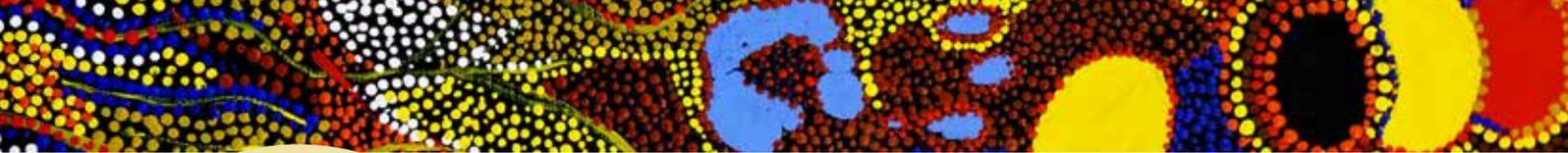
Mission Australia Communities for Children Dandenong has continued their support for the Boys on the Bounce program and also increased funding to run Girls on the Go in Dandenong as well. Graeme Bux (with the support of Jida McCartney) has continued to facilitate Boys on the Bounce with great success. Kim Walkden started in 2016 to facilitate Girls on the Go in Dandenong and has done a great job in getting that program running. The program ensures engagement in schools is positive as well as ensuring students are respectful to themselves and to others. The program promotes self-esteem, healthy mind, cultural information and insights, keeping safe and maintaining a healthy lifestyle.

Going forward, the Strengthening and Connecting Koori Young People program has been successful to receive funding from Windermere Communities for Children Cranbourne to duplicate the boys and girls program in Cranbourne in 2016/2017.



Boys On The Bounce





Kathy Walker

Report of the Manager Corporate Services

to the Annual General Meeting for 2015 / 2016
Sunday 22nd January, 2017

The Corporate Services Team is located at 62 Stud Road and we are a team of three, including Sherryl Taylor, Administration Officer and Patchara Danpikuntong, Finance Officer.

The financial operating system we use is MYOB, and we continue to meet the Australian Accounting Standards with our Governance and Financial procedures. The Business Activity Statement (BAS), which includes PAYG tax, GST reporting and payment is due for lodgement on the 21st of every month.

As per our Funding Bodies and Governance requirements, financial reports are provided to the Board of Directors on a monthly basis.

The Finance Sub-Committee consisting of the Board Treasurer, Chief Executive Officer, Manager Corporate Services, Manager Aboriginal Health Services and Manager Social and Community Services meet prior to the Board of Directors meeting to ensure all financial reporting is in order.

During the financial year 2015/2016 we received one-off grants for the following:

Funding from Mission Australia has been approved and increased from the 2015/2016 financial year to enable the continuation of the 'Strengthening & Connecting Koori Young People' project, this funding is now able to run two programs, 'Boys on the Bounce' and 'Girls on the Go'. We were successful with our tender in obtaining funding for our Tackling Indigenous Smoking program for a period of three years and we also received funding from DHHS to employ a part time Housing Officer.

During the financial year 2015/2016 we have continued to auspice funds for external groups to deliver services to our community, including 'Indigenous Family Violence Regional Activity Group' and 'Aboriginal Community Justice Panel'.

Membership Register: If members change their address, please contact the Corporate Services unit at DDACL to ensure your details are updated. If you do not have a current address on the register you could be classified as an inactive member.

Thanks to the Board of Directors, Executive Management team, Staff and the Community for their support during the year.

Kathy Walker
Manager Corporate Services

Funding Source	Purpose
Koolin Balit (DHHS)	Mental Health Project and Youth Worker
Uniting Care Life Assist	Mental Health Carer's Support Project
Prime Minister & Cabinet (Cwlth)	NAIDOC Week
South East Melbourne Primary Health Education	Chronic Care, Health Promotion & Network (SEMPHN)





Financial Reports

Report of the Independent Auditor on the Summary Financial Statements To the members of Dandenong & District Aborigines Co-operative Limited

The accompanying summary financial statements, which comprise the summary balance sheet as at 30 June 2016, the summary statement of comprehensive income, summary statement of changes in equity and summary cash flow statement for the year then ended, are derived from the audited financial report of Dandenong & District Aborigines Co-operative Limited for the year ended 30 June 2016.

We expressed an unmodified audit opinion on that financial report in our report dated 2 November 2016. That financial report, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of our report on that financial report.

The summary financial statements do not contain all the disclosures required by Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB), the Australian Charities and Not-for-Profits Commission Act 2012 and the Co-operatives national Law Application Act 2013. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial report of Dandenong & District Aborigines Co-operative Limited.

Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of a summary of the audited financial report.

Auditor's Responsibility

Our responsibility is to express an opinion on the summary financial statements based on our procedures, which were conducted in accordance with Auditing Standard ASA 810 Engagements to Report on Summary Financial Statements.

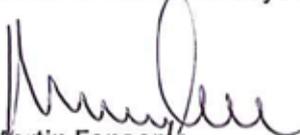
Independence

In conducting our audit, we have complied with the independence requirements of the Division 60 Australian Charities and Not-for-profits Commission Act 2012.

Opinion

In our opinion, the summary financial statements derived from the audited financial report of Dandenong & District Aborigines Co-operative Limited for the year ended 30 June 2016 are consistent, in all material respects, with that audited financial report, in accordance with Australian Accounting Standards.


McLean Delmo Bentleys Audit Pty Ltd


Martin Fensom
Partner

Hawthorn
2 November 2016

Balance Sheet

DANDENONG & DISTRICT ABORIGINES CO-OPERATIVE LIMITED
ABN 34 256 073 685

SUMMARY BALANCE SHEET
AS AT 30 JUNE 2016

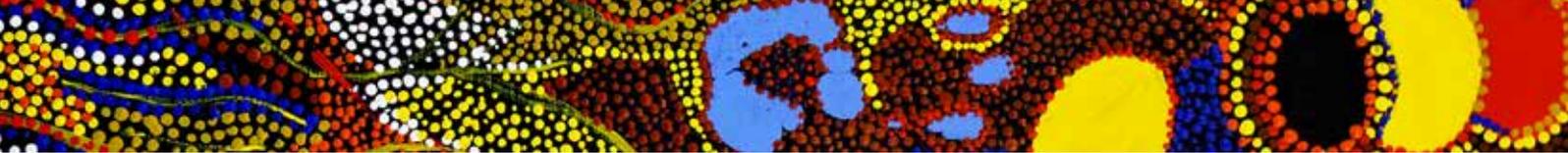
	2016	2015
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	3,122,098	3,095,847
Trade and other receivables	63,502	60,151
TOTAL CURRENT ASSETS	<u>3,185,600</u>	<u>3,155,998</u>
NON-CURRENT ASSETS		
Property, plant and equipment	3,169,806	3,203,714
TOTAL NON-CURRENT ASSETS	<u>3,169,806</u>	<u>3,203,714</u>
TOTAL ASSETS	<u>6,355,406</u>	<u>6,359,712</u>
LIABILITIES		
CURRENT LIABILITIES		
Trade and other payables	860,622	1,004,679
Provisions	311,524	254,107
TOTAL CURRENT LIABILITIES	<u>1,172,146</u>	<u>1,258,786</u>
NON-CURRENT LIABILITIES		
Provisions	68,010	29,613
TOTAL NON-CURRENT LIABILITIES	<u>68,010</u>	<u>29,613</u>
TOTAL LIABILITIES	<u>1,240,156</u>	<u>1,288,399</u>
NET ASSETS	<u>5,115,250</u>	<u>5,071,313</u>
EQUITY		
Contributed equity	938	938
Reserves	3,158,078	3,158,078
Retained surplus	1,956,234	1,912,297
TOTAL EQUITY	<u>5,115,250</u>	<u>5,071,313</u>

Statement of Changes in Equity

DANDENONG & DISTRICT ABORIGINES CO-OPERATIVE LIMITED
ABN 34 256 073 685

SUMMARY STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2016

	Contributed Equity	Asset Revaluation	Reserves	Special Purpose	Retained Surplus	Total
	\$	\$	Capital Grants	\$	\$	\$
Balance at 1 July 2015	938	54,755	3,084,418	18,905	1,912,297	5,071,313
Surplus for the year	-	-	-	-	43,937	43,937
Balance at 30 June 2016	938	54,755	3,084,418	18,905	1,956,234	5,115,250



Cash Flow Statement

DANDENONG & DISTRICT ABORIGINES CO-OPERATIVE LIMITED
ABN 34 256 073 685

SUMMARY CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2016

	2016 \$	2015 \$
Cash flows from operating activities		
Grants received	3,138,610	3,092,833
Receipts from customers	552,168	411,714
Interest received	314	322
Payments to suppliers and employees	<u>(3,584,386)</u>	<u>(3,348,950)</u>
Net cash provided by operating activities	<u>106,706</u>	<u>155,919</u>
Cash flows from investing activities		
Purchase of property, plant and equipment	<u>(80,455)</u>	<u>(6,804)</u>
Net cash used in investing activities	<u>(80,455)</u>	<u>(6,804)</u>
Cash flows from financing activities		
Proceeds from issue of shares	<u>-</u>	<u>8</u>
Net cash provided by financing activities	<u>-</u>	<u>8</u>
Net increase in cash held	26,251	149,123
Cash at beginning of financial year	<u>3,095,847</u>	<u>2,946,724</u>
Cash at the end of financial year	<u><u>3,122,098</u></u>	<u><u>3,095,847</u></u>

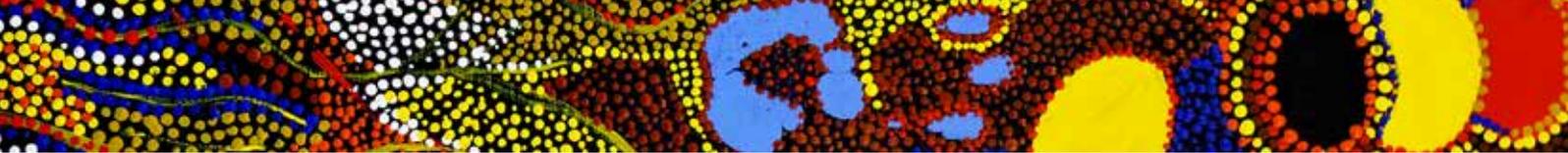


Profit and Loss Statement

DANDENONG & DISTRICT ABORIGINES CO-OPERATIVE LIMITED
ABN 34 256 073 685

SUMMARY STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
Grant revenue	3,293,066	3,121,338
Other income	401,377	448,408
Employee benefits expense	(2,149,444)	(2,018,520)
Depreciation expense	(114,363)	(96,874)
Motor vehicle expense	(149,370)	(175,012)
Maintenance expense	(63,650)	(82,067)
Special projects expense	(164,855)	(170,742)
Utilities expense	(202,571)	(174,581)
Professional services expense	(198,003)	(179,807)
Medical fees expense	(258,435)	(296,433)
Other expenses	(349,815)	(334,856)
Surplus/(deficit)	43,937	64,902
Other Comprehensive Income	-	-
Total Comprehensive Income	43,937	64,902



Photos: Fitness and Fun



12 Week Fitness Challenge



12 Week Fitness Challenge



Quit Fit Challenge



Williamstown Tall Ship Pirate Cruise



Kick the Butt Launch Party



Williamstown Tall Ship Pirate Cruise





Photos: Boys on the Bounce



Boys on the Bounce



Boys on the Bounce



Boys on the Bounce learning about healthy eating with the Healthy Lifestyle Team



Boys on the Bounce visiting a local fire station

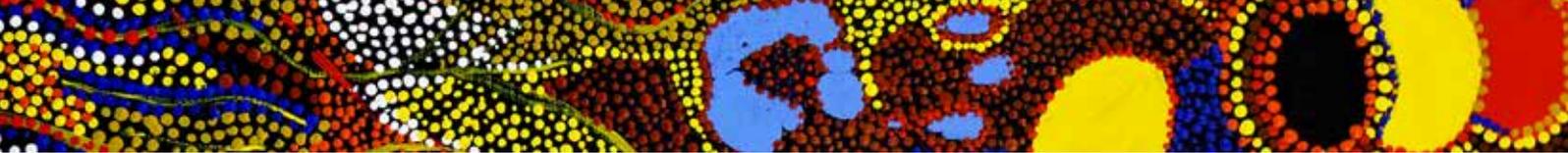


Boys on the Bounce



Boys on the Bounce





Photos: Planned Activity Group



PAG Scrapbooking – Auntie Marlene



PAG Scrapbooking – Auntie Michelle



PAG Scrapbooking – Auntie Pat



Double Trouble - Uncle George & Uncle Doug



2016 Easter Egg Decorating – Auntie Lucy Boothey



2016 Easter Egg Decorating – Auntie Shirley





Dandenong and District
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